



MADISON COUNTY BOARD OF SUPERVISORS

125 West North Street • Post Office Box 608
Canton, Mississippi 39046
601-855-5500 • Facsimile 601-855-5759
www.madison-co.com

April 6, 2015

Madison County Board of Supervisors:

This is to request a refund in the amount of \$25.00 for Mr. Trimarkious McLeod. On February 10, 2015, Mr. McLeod requested the use of the gazebo for a wedding. Mr. McLeod made the reservation in anticipation of having a wedding but the courthouse square will be under construction for the months of April through October.

Attached is a copy of his application.

Sincerely,

Clara Latiker

Requested Refund
UtU

paid

MADISON COUNTY, MISSISSIPPI

RESERVATION APPLICATION FOR USE OF COUNTY BUILDING AND/OR GROUNDS

Today's Date: 2/10/15

Name and phone number of contact person for this request: Trimarkious Mcleod
769-232-0194 / TeNesha Fisher 662-739-1810

Nature of Meeting and/or Program: Wedding

Request is for: Courthouse Square Courthouse Gazebo or Board of Supervisor's Board Room).
(Please circle one)

Date Requesting: April 25, 2015 ^{outside} Time: 2:00 (a.m.) (p.m.)

CONDITIONS:

1. Reservations must be made in the Board of Supervisors' office.
2. Reservations should be made one month in advance.
3. Free use of a facility or grounds shall be limited to governmental entities, and Madison County civic groups.
4. All Madison County businesses, and individual residents of the county must submit a \$25.00 non-refundable deposit at the time of making reservations, and the nature of the meeting must be for non-profit only. {Excluding the Canton Flea Market}
5. The facility or grounds must be cleaned to the satisfaction of the county.
6. Use of a building or grounds shall be limited to no later than 11:00 p.m. {Excluding the Relay for Life}
7. No smoking, alcoholic beverages or dances will be allowed. Any activity which would possibly damage floors, walls, ceilings, or lights is forbidden.
8. Any damages will be the responsibility of the reserving party.
9. Indemnification that the county will be held harmless under all conditions.

Name: Trimarkious Mcleod {print name}

Address: 5880 Ridgewood Rd

Telephone: 769-232-0194 / 662-739-1810

I hereby agree to the above conditions of this agreement and have tendered the \$25.00 deposit. (Cash) {Check}

Signature: Trimarkious Mcleod

Note: If utility service is needed please call Canton Municipal Utilities at 855-5480, 48 hours in advance of your reservation date. A \$25.00 deposit is required during normal working hours. A \$50.00 deposit will be required after working hours, week-end or holidays.

RECEIPT

DATE 2/10/2015

No. 699776

RECEIVED FROM Trimarkius McLeod

\$ 25.00

769-232-0194

DOLLARS

FOR RENT Carthouse Square / Gazebo
 FOR

ACCOUNT	
PAYMENT	
BAL. DUE	

- CASH
- CHECK
- MONEY ORDER
- CREDIT CARD

FROM 2:00 pm TO

BY Clara Luther